 **CURRICULUM VITAE**

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| PERSONAL INFORMATION |  |
| name | ABU TALHA |
| address | HOSENPUR, BARURA, MAHESHPUR – 3510, CUMILLA |
| TEL | +8801826616741 |
| E-MAIL | EDSB@ITALBANGLA.NET |
| nationality | BANGLADESHI |
| date of Birth | 05/05/1991 |
| gender | MALE |
| proffesion | DRIVER |
| marital status | SINGLE |
| driving license | YES |
| experience | 1YEAR |
| technical training | |  |  |  | | --- | --- | --- | | organization | training name | duration | | . |  |  | |
| academic qualification | |  |  |  |  | | --- | --- | --- | --- | | EXAMINATION | INSTITUTE | RESULT | PASSING YEAR | | SSC |  |  |  | |
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| SKILLS AND COMPETENCIES | RESPONSIBLE FOR SAFELY TRANSPORTING PASSENGERS, GOODS, OR MATERIALS TO DESIGNATED LOCATIONS WHILE FOLLOWING TRAFFIC LAWS AND SAFETY REGULATIONS. DUTIES INCLUDE VEHICLE INSPECTION, ROUTE PLANNING, LOADING AND UNLOADING CARGO, AND MAINTAINING VEHICLE CLEANLINESS. HAVING EXCELLENT NAVIGATION SKILLS, GOOD TIME MANAGEMENT, AND A VALID DRIVER'S LICENSE. I ALSO EXPECTED TO PROVIDE EXCEPTIONAL CUSTOMER SERVICE, ENSURE TIMELY DELIVERIES, AND FOLLOW COMPANY POLICIES. ADDITIONALY,ATTENTION TO SAFETY, RELIABILITY, AND THE ABILITY TO WORK INDEPENDENTLY OR WITH A TEAM. |
| LANGUAGE | BANGLA |
| ALTERNATIVE LANGUAGE | ENGLISH |
| INFORMATION TECHNOLOGY |  |
| ADDITIONAL INFORMATION | I AM A HIGHLY DILLIGENT AND SINCERE INDIVIDUAL. I STRIVE TO LEARN NEW THINGS QUICKLY AND POSSESS EXPERIENCE IN TEAMWORK AND EFFECTIVE COORDINATION WITH OTHERS. |
| ATTACHMENTS | COPY: PASSPORT, PROFESSIONAL COURSE CERTIFICATE, EDUCATION CERTIFICATE |

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SIGNATURE

DATE : 02/02/2025